The Park at Trowbridge Homeowners Association, Inc.

Board of Directors

# Meeting Minutes

# September 3, 2013

## Opening

The regular meeting of The Park at Trowbridge Homeowners Association, Inc. was called to order at 7:30 PM on September 3rd, 2013 in 205 Fieldsborn Ct NE, Sandy Springs, GA 30328 by Nancy Boswinkle.

## Present

Nancy Boswinkle

Angela Conliffe

Atlee Wampler

Andrew Meshkov

Sydell Kalnitz

## Approval of Agenda

The agenda was unanimously approved as distributed.

## Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

## Open Issues

1. Review last year annual meeting minutes.
2. Prepare and distribute Certificate of Proxy
3. Landscaping requirements. Request quote for grass on the north and south sides of the association as well as new flowers at entrance.
4. Schedule Hallowing Party.
5. Rental Cap. Present next HOA Association meeting with two options:
* set cap on rental properties as 3 with HOA Board approval
* adopt no renal policy for the whole association.

## New Business

Prepare agenda and documents for the next HOA Association meeting to be help on September 11th, 2013.

## Agenda for Next Meeting

After HOA Association meeting to elect offices of the Board and review results of the HOA Association meeting.

## Adjournment

Meeting was adjourned at 9:00 PM by Nancy Boswinkle. The next general meeting will be held in September/October, 2013 timeframe.

Minutes submitted by: Andrew Meshkov

Approved by: [Name]